

## Notice of Meeting

# Cabinet Member for Children and Families Decisions



**Date & time**  
Tuesday, 15  
January 2013 at  
1.30pm

**Place**  
Room 107, County  
Hall, Kingston upon  
Thames, Surrey KT1  
2DN

**Contact**  
Anne Gowing  
Room 122, County Hall  
Tel 020 8541 9938

**Chief Executive**  
David McNulty

[anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk)

**PLEASE NOTE  
REVISED TIME  
AND DATE – THIS  
REPLACES THE 9  
JANUARY  
AGENDA**

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk).

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing on 020 8541 9938.

**Elected Members**  
Mrs Mary Angell

## AGENDA

### 1 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.

- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## **2 PROCEDURAL MATTERS**

### **2a Members' Questions**

- (i) The deadline for Member's questions is 12pm four working days before the meeting (*9 January 2013*).

### **2b Public Questions**

The deadline for public questions is seven days before the meeting (*8 January 2013*).

### **2c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

## **3 APPROVAL OF A BUDGET VIREMENT IN EXCESS OF £250,000** (Pages 1 - 2)

To approve a budget virement in excess of £250,000.

## **4 SURREY SHORT BREAKS FOR DISABLED CHILDREN CAPITAL GRANT FUNDING 2012/13** (Pages 3 - 20)

This report outlines proposals for the 2012-13 Short Breaks for Disabled Children Capital Grant Programme and requests that the Cabinet Member releases the grant monies for 2012-13 so that the proposed outcomes can be delivered. This grant is paid to the authority by the Department for Education (DfE) to support delivery of the Short Breaks Duty that came into force on 1 April 2011.

**David McNulty**  
**Chief Executive**

Published: 4 January 2013

### **MOBILE TECHNOLOGY – ACCEPTABLE USE**

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**SURREY COUNTY COUNCIL**

**CABINET MEMBER FOR CHILDREN AND FAMILIES**

**DATE: 15 JANUARY 2013**

**REPORT OF: NICK WILSON, STRATEGIC DIRECTOR FOR CHILDREN, SCHOOLS & FAMILIES**



**SUBJECT: APPROVAL OF A BUDGET VIREMENT IN EXCESS OF £250,000**

**KEY ISSUE/DECISION:**

Cabinet Member approval is required for a budget virement in excess of £250,000.

**DETAILS:**

**Business Case**

1. The Council's financial regulations were revised and approved by County Council on 8 May 2012. Regulation 2.16 stipulates that budget virements in excess of £250,000 must be approved by the relevant Cabinet Member.
2. The virement relates to an efficiency saving that was included within the 2012/13 budget requiring the Safeguarding Service to reduce its staffing budget by £339,000.
3. In agreeing the Medium Term Financial Plan (MTFP) it was felt that this saving could be met, however it has not proved possible to reduce the number of staff within the Safeguarding Service and maintain a safe level of service delivery given the increasing numbers of children in the system.
4. The MTFP did recognise the additional demographic pressures and additional resources were identified to meet this additional demand. It is proposed to vire £339,000 from this additional budget to offset the demand led service pressures described.

**Consultation**

5. The appropriate budget holders, as well as the Assistant Director, have been involved in the processing of this virement.

**Risk management implications**

6. All budgets in the Children Schools & Families Directorate are being monitored during 2012/13 in line with a risk-based approach that ensures that appropriate emphasis is laid on the high-risk items.

## **Climate change / carbon emissions implications**

7. There is no direct impact on climate change or carbon emissions.

### **S151 Officer commentary**

8. The s151 Officer (Chief Finance Officer) confirms that all material financial and business issues and risks have been considered.

#### **RECOMMENDATION:**

That the virement for £339,000 be approved.

#### **REASONS FOR RECOMMENDATION:**

The virement has a neutral impact on the net directorate budget overall. The purpose of the virement is to update the budget in line with developments during the year thus making budget monitoring more meaningful and encouraging improved financial management.

#### **WHAT HAPPENS NEXT:**

The budget will be adjusted in line with the approved virement.

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#### **Contact Officer:**

Deirdre Linehan, Senior Principal Accountant, 020 8213 2684

#### **Consulted:**

Nick Wilson, Strategic Director, Children, Schools & Families Directorate

#### **Sources/background papers:**

Council's Medium Term Financial Plan (MTFP) 2012 - 2017

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**SURREY COUNTY COUNCIL****CABINET MEMBER****DATE: 15 JANUARY 2013****REPORT OF: CAROLINE BUDDEN, DEPUTY DIRECTOR  
CHILDREN, SCHOOLS & FAMILIES****SUBJECT: SURREY SHORT BREAKS FOR DISABLED CHILDREN****SHORT BREAKS FOR DISABLED CHILDREN CAPITAL GRANT  
FUNDING 2012-13****KEY ISSUE/DECISION:**

This report outlines proposals for the 2012-13 Short Breaks for Disabled Children Capital Grant Programme and requests that the Cabinet Member releases the grant monies for 2012-13 so that the proposed outcomes can be delivered. This grant is paid to the authority by the Department for Education (DfE) to support delivery of the Short Breaks Duty that came into force on 1 April 2011.

The report describes the priority groups to be considered when funds are allocated. In addition, it summarises the findings of the Surrey Short Breaks for Disabled Children (formerly Surrey Aiming High for Disabled Children) team's consultations with children and young people with disabilities and their families, and their analysis of existing provision within the county. These factors together inform consideration of grant applications. The Cabinet Member is asked to note and approve the approach that has been taken.

During the Aiming High for Disabled Children (AHDC) programme, Surrey County Council received a capital funding allocation of £609,700 in 2009-10, and £1,422,700 in 2010-11, totalling £2,032,400. However, after the coalition government was formed in May 2010, £477,772 underspend in 2009-10 (which had been carried forward to 2010-11) was clawed back. Therefore it was not possible to fund some applications submitted in 2010-11. Those applications were given priority to apply for the 2011-12 grant, and together with a number of new proposals, the total grant allocation for 2011-12 of £739,037 was spent.

In September 2012 the Secretary of State for Education announced a capital grant allocation for 2012-13 by means of a grant determination letter (see Appendix). Surrey County Council was again allocated £739,037, to be spent between September 2012 and 31 August 2013.

**DETAILS:****The Grant Funds**

- 1 The Short Breaks for Disabled Children Capital Funding grant programme is funded by the DfE to support the Short Breaks Duty. Under the terms of this grant, the funding can be used to secure adaptations to buildings, new facilities and specialist equipment (including the provision of toys and sports

equipment) and other non-consumable items, in support of short breaks for children and young people with disabilities. Short break provision is fairly widely defined, and includes supporting disabled children and young people to access universal leisure-time services.

- 2 The 2012-13 Capital Grant Programme follows:
  - Two years of the AHDC capital grant programme, during which £1,554,628 capital funding was spent, allowing major investment in projects such as High Ashurst Outdoor Education Centre (Pinnacle cabin), and YMCA Reigate & Redhill (Sovereign Centre),
  - One year of the Short Breaks capital grant programme, during which a further £739,037 capital funding was spent, allowing major investment in projects such as British Disabled Waterski and Wakeboarding Association (Heron Lake).
- 3 All of the money must be allocated, spent and accounted for by the end of August 2013 (with any underspend being returned to the DfE).
- 4 The Surrey Short Breaks Team for Disabled Children has developed a capital funding programme for 2012-13, and plans are in place to fund applications received, as summarised in the tables below.

<b>Project</b>	
Disability Challengers 'Big Build'	£500,000
Other applications in development	£239,037
<b>Grand Total</b>	<b>£739,037</b>

<b>Project Type</b>	
Adaptations to buildings etc.	£500,000
Disability living equipment	
Leisure facilities, play equipment, toys etc.	
Transport	
Other applications in development	£239,037
<b>Grand Total</b>	<b>£739,037</b>

- 5 Approval is being sought to release the grant funding in order to meet the outcomes of the capital grant programme. It is advisable to have the whole grant available to allocate so as not to delay implementing appropriate projects, and to meet the deadline of the end of August 2013 for spending all of the allocation.
- 6 Details of grant requests received are to be found at Annex 1 and Annex 2.

#### **How this work is prioritised**

- 7 Allocation of grant funding follows the guidelines established during the Aiming High for Disabled Children (AHDC) programme.

In addition, the Short Breaks Duty came into force on 1 April 2011, which defines a local authority's responsibility to provide short breaks to parents and

carers of children with disabilities, and to provide a range of short breaks for children with disabilities.

“A local authority must provide, so far as is reasonably practicable, a range of services which is sufficient to assist carers to continue to provide care or to do so more effectively.

(2) In particular, the local authority must provide, as appropriate, a range of—

(a) day-time care in the homes of disabled children or elsewhere,

(b) overnight care in the homes of disabled children or elsewhere,

(c) educational or leisure activities for disabled children outside their homes, and

(d) services available to assist carers in the evenings, at weekends and during the school holidays.”

8 Whilst not covered by any formal legislation, the capital grant is used to comply with the requirements of the Short Breaks Duty (i.e. in compliance with The Breaks for Carers of Disabled Children Regulations 2011).

9 The priority groups identified nationally during the Aiming High programme are as follows:

- a. Children and young people with Autistic Spectrum Disorders
- b. Children and young people with complex health needs, including children who are technology dependent and those requiring palliative care
- c. Children and young people up to 18 with moving and handling needs
- d. Children and young people with challenging behaviour as a result of their impairment
- e. Severely disabled young people aged 14+.

Estimates indicate that there are between **8,200 and 13,500 disabled children aged 0-19 in Surrey**.<sup>1</sup> Utilising the disability prevalence rate from the Family Resources Survey it is estimated that **8,012 Surrey children aged 0-19 have a long-term illness, disability or a medical condition affecting day-to-day activities**.<sup>2</sup> This figure represents 4% of males and 2% of females aged 0-15 and 3% of the male and female population aged 15-24 years.<sup>3</sup>

10 Details of the applications being developed, received and accepted are at Annex 1 and Annex 2 to this report. Approval is sought to continuing this approach to the allocation of grant in the county.

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<sup>1</sup> Estimates based on the ONS Sub-national Population Projections 2008

<sup>2</sup> Department of Work and Pensions. Family Resources Survey. 2005-06

<sup>3</sup> Needs assessment for children with complex needs in Surrey 2008

## Consultation

- 11 There has been consultation with parent/carers and children and young people. Needs analysis work was undertaken during the Aiming High programme, and provision mapped across the county. The children and young people's forum, One Voice, has been consulted for appropriateness of applications, and for suggestions on activities and organisations to approach, as has been the parents' forum, Family Voice, Surrey.
- 12 In the event of there being more applications than there is funding available, applications will be scored by a panel including representatives from Family Voice, to assess and prioritise applications, and thereby ensure optimum allocation of funding.

## Financial and value for money implications

- 13 The Short Breaks for Disabled Children Capital Funding allocation from DfE covers this capital grant programme and its associated administration costs.
- 14 The grant expenditure will support projects to provide long term, sustainable short break services to families with disabled children in Surrey.

## Equalities implications

- 15 This funding will be used specifically to offer increased access to short breaks for children with disabilities. All new provision will be compliant with the requirement of the Disability Discrimination Act.

## Risk management implications

- 16 The plans for spending the capital grants target the areas of highest priority and need. The projects will be monitored to ensure they deliver their objectives and that all grant money is spent and drawn down before 31 August 2013.

## Implications for the Council's priorities

- 17 This funding is linked to delivery of the Children & Young People's Plan:  
**Outcome B.3** Joint commissioning strategy in place with time bound plans for commissioning of integrated community based services, particularly for those who are vulnerable.  
**Action:** Surrey County Council and NHS Surrey to work with parents and carers, children and service providers to plan and commission services for children with complex needs.  
**Output:** Aiming high for disabled children short breaks services available from July 2009 and increasing services commissioned from April 2010 onwards.

## Climate change/carbon emissions implications

- 18 The County Council attaches great importance to being environmentally aware and wishes to show leadership in cutting carbon emissions and tackling climate change.  
This capital grant programme is not specifically targeted at reducing carbon emissions. However applications will be favourably considered that aim to



reduce carbon emissions, e.g. to purchase mini-buses to transport children and young people with disabilities, thereby reducing the need for individual journeys by carers. It is expected that the Disability Challengers Big Build project will result in a quality building that will be of long term benefit to the residents of Surrey. The design will complement the surroundings in Stoke Park, and every effort will be made to use sustainable materials and to ensure that the finished build is carbon efficient.

### **Legal implications/legislative requirements**

- 19 This grant is made available to local authorities through the DfE Short Breaks for Disabled Children initiative and whilst not covered by any formal legislation, the guidance from the DfE states that “The purpose of the grant is to provide support to local authorities in England towards capital expenditure lawfully incurred or to be incurred by them”.

### **Section 151 Officer commentary**

- 20 The Section 151 Officer confirms that grant funding is available for allocation. Procurement advice has been sought on the allocation of these funds to one provider and they have acknowledged that they will work with Disability Challengers to ensure value for money.

### **RECOMMENDATIONS:**

It is recommended that the Cabinet Member:

- (1) approves the release of £739,037 Short Breaks for Disabled Children Capital Funding grant, being the total 2012-13 allocation.
- (2) approves the approach that has been taken to targeting and allocating funds.

### **REASONS FOR RECOMMENDATIONS:**

To ensure that the capital grants are utilised fully and within the grant criteria.

### **WHAT HAPPENS NEXT:**

With Cabinet Member approval, the Surrey Short Breaks for Disabled Children team will continue to implement the plans for spending the capital grant within the terms and conditions of the grant.

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#### **Contact Officer:**

Sandy Thomas, Commissioning & Development Manager, 020 8541 7398

#### **Consulted:**

Caroline Budden, Deputy Director Children, Schools & Families  
Sheila Jones, Head of Countywide Services  
Sandra Elhrizi, Procurement and Commissioning Category Manager  
Paula Chowdhury, Senior Finance Manager, Children, Schools & Families

#### **Informed:**

Nick Wilson, Strategic Director of Children, Schools and Families  
Julie Fisher, Strategic Director for Change and Efficiency

**Sources/background papers:**

DfE Short Breaks for Carers of Disabled Children Advice for Local Authorities  
2012-13 Short Breaks for Disabled Children Capital Grant determination  
The Breaks for Carers of Disabled Children Regulations 2011

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## Annex 1

### Surrey Short Breaks for Disabled Children Capital Grant Requests 15 January 2013

Organisation	Adaptations to Buildings	Disability Living Equipment	Leisure Facilities	Transport	Other applications in development	Total
Disability Challengers	£500,000					*£500,000
Other applications in development					£239,037	£239,037
<b>Grand Total</b>	<b>£500,000</b>				<b>£239,037</b>	<b>£739,037</b>

\* See Annex 2, High Value Applications (> £100,000)

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## Annex 2

### Surrey Short Breaks for Disabled Children Capital Grant Requests

15 January 2013

#### High Value (> £100,000) Applications

The following summarises a capital grant request for a high value application (i.e. more than £100,000):

#### Disability Challengers

Project – 'The BIG Build' redevelopment of Guildford Play Centre

Total Project Value - £1,020,425

Funding Sought - £500,000

#### Disability Challengers – Introduction

Disability Challengers (Challengers) is a registered children's charity, established in 1979, providing play and leisure for disabled children and young people, through play and youth centres in Guildford and Farnham and through a range of community based projects across Surrey and Hampshire.

Challengers supports any child or young person with any impairment through Play schemes (age 2-13), Youth schemes (age 13-18) and Young Adult schemes (18-25). Their non exclusion policy means that they support individuals with high levels of dependency, no matter how challenging the care needs or behaviour presented; this can mean that they are the only service that some young people can access.

Challengers offers a wide range of fun activities for children and young people to take part in; their Play Schemes are typically based around 'free play' where they encourage and support children to make free choices about the activities they take part in. Their Youth and Young Adult Schemes are caring, relaxed and friendly places where disabled young people can make friends, try new activities or just 'hang out'.

#### AHDC Priority Groups:

The original AHDC priority groups that can be catered for by Challengers' service are:

Children and young people with Autistic Spectrum Disorders	✓
Children and young people with complex health needs, including those who are technology dependent and those requiring palliative care	✓
Children and young people aged up to 18 with moving and handling needs	✓
Children and young people with challenging behaviour as a result of their impairment	✓
Severely disabled young people aged 14+	✓
Support for disabled children and young people in accessing activities in universal settings	✓
Positive experiences for children by promoting friendships and encouraging social activities, new experiences and supportive relationships with carers.	✓

## Service Provision

Challengers provided a total of 87,140 hours to children and young people in Surrey during 2011-12. Services were provided to 956 children in Surrey. The table below shows the distribution of the hours across the 4 quarters of the financial year:

2011-12	Q1	Q2	Q3	Q4	Total Surrey Provision
Child hours	20,709.5	33,971.0	15,925.0	16,535.0	87,140.5
Individual children	620	755	456	500	956

## Parents' Feedback

Below are some examples of feedback from parents based on the service during 2011-12:

### Parents' views of Challengers' schemes

- "My son absolutely loves the opportunity to be away from home with friends and people of his own age and to take part in activities that would not normally be available to him."
- "She loves it; it is a great way for her to spend her leisure times. She especially likes the staff."
- "He really enjoys going there. When we arrive he runs in without looking back and is determined to get stuck in to the soft play."

### How parents feel it helps their child

- "To socialise with his friends in a safe environment; which allows him freedom from the usual routines. Meeting new and different members of the team and having fun."
- "Provides play and leisure, and a structure to his life. A chance to meet people other than his teachers and his close family. Chances to try new activities."
- "It gives my son independence in supervised surroundings with the opportunity to socialise in his peer group."

### Feedback about the staff

- "Without exception, fantastic, enthusiastic, helpful, imaginative and thoughtful."
- "Having a large number of young male play leaders is a bonus for our 17 year old son."
- "They are absolutely amazing! The perfect age-group; old enough to take responsibility and young enough for my son to identify with them and not feel like he is in another controlled environment like school. They are so enthusiastic and energetic and perfect to be with youngsters."

### The Guildford Play Centre – benefits of redevelopment

The Guildford Play Centre is located at the easternmost tip of Stoke Park, Guildford's largest and best-known park. The centre is adjacent to Burchatts Farm Barn (a C16th farm building, available for hire as a function venue). Other neighbours are the GMES (Guildford Model Engineering Society) and its model railway, and children's charity Urban Saints Guildford. The centre is housed in portakabins that were originally donated by a building company. Since that time there has been a gradual addition of temporary buildings (portakabins, sheds and storage containers) to house the growing service and team delivering that service. The final addition was a garage – originally intended as such but has now become the Fundraising Team's office.

Challengers leases the 6,000 square metre site from Guildford BC; has the use of a field at the rear, and parking to the front of the premises – this agreement was set up in 1984.

They have gained agreement from Guildford BC to extend their existing lease (due to expire 2024) for a further 99 years.

Challengers pays rent to Guildford BC each year, who in turn supports them by charging a low rent. They are popular with Guildford BC and with their neighbours – the GMES group runs an annual fundraiser for them each year and Challengers in turn allows the group to use their field for events.

Twenty-two Challengers staff are based at Guildford and the majority live in Guildford, Woking or surrounding villages. Most have worked for the organisation for a long time and travel into work by car or on foot. This set of temporary buildings houses the following operations: CEO, Finance, Fundraising, HR and H&S, Operations which includes bookings, Guildford play workers.

The site benefits from excellent transport links, with London Road BR station being 5 minutes' walk, buses stopping outside, the site being on a main road, and close to the A3. Children access Guildford Play from all surrounding towns and villages in Surrey, arriving by car or taxi, or are collected from school in Challengers mini buses. Re-building its Guildford Play Centre will improve the quality of play space as well as assure and future proof the ongoing services for the next generation of children with special educational needs and disability.

The new building will be sensitively designed to sit harmoniously in the surroundings of Stoke Park. The building will be a timber frame construction, with an ergonomic Hemcrete finish to ensure that is environmentally friendly and conserves heat. Because the construction will be permanent, it will be designed and built with energy conservation in mind (e.g. with better insulation, modern plumbing etc.), and with more consideration to fuel efficiency (e.g. by introducing heating 'zones', optimising daylight, energy efficient lighting etc.). The proposed new building will be a considerable improvement on the existing structures both in terms of aesthetics and in reducing carbon emissions.

This new space will enable Challengers to:

- Improve the quality of what they provide
- Increase the numbers of children attending each week at Guildford in an improved and larger playspace
- Introduce a new preschool for 2-4 year olds
- Accommodate a team to develop new services for disabled youth provision including a Buddy service
- Introduce a much needed facility to offer training and support to families.

### **Fundraising**

Challengers has developed a Capital Campaign to raise the shortfall of £520,425, and having carried out a feasibility study, is confident that this will be achieved. To date, they have raised £10,894 for this project with the campaign launching in earnest in December 2012. The campaign is planned to generate a high level of publicity, including a public launch which has been confirmed at 10 Downing Street, led by Samantha Cameron.

A Capital Appeal Board has been set up, comprising highly networked individuals who will help to achieve their goal. A Buildings Committee will oversee the buildings project and is already working to assure the timescale is achievable and cash flow is managed well.

<b>Funding Source</b>	<b>Amount</b>	
<b>Short Breaks Capital Grant Funding</b>	<b>£500,000.00</b>	
Total Statutory	£5,204.25	1%
Trust Sources	£202,965.75	39%
Corporate Donations	£46,838.25	9%
Individuals	£208,170.00	40%
Clubs and groups	£20,817.00	4%
DC Supporters and Ambassadors	£15,612.75	3%
Events	£15,612.75	3%
Other	£5,204.25	1%
<b>Total Balance of Income</b>	<b>£520,425.00</b>	<b>100%</b>
<b>Total</b>	<b>£1,020,425.00</b>	

If it is not possible for fundraising to achieve the full balance in time for Phase 1 (Summer 2013), Challengers has obtained a commitment of an interest free loan to ensure that this development is achieved within the planned timescale. Furthermore the balance of the funding has been underwritten by an anonymous donor. This has been confirmed in writing to trustees which means that subject to the capital grant funding being formalised and approved by January 2013, the project has a green light.

The case for support is strong as it is a well known children's charity with a good reputation for delivering essential services.

### **Fundraising Strategy**

1. To identify and secure major and institutional gifts
2. To secure funding from statutory sources
3. To build as many longer term relationships amongst donors as possible
4. To raise the profile of Disability Challengers in Surrey and surrounding counties

### **The Budget**

The BIG Play Appeal was a Capital Campaign that Challengers managed to achieve £3.1M of income for the development of the Farnham Play and Youth Centres (the refurbishment of 2 Victorian buildings for which it took 3 years to raise the income). As a point of comparison the Challengers BIG Build Appeal is a smaller project as it is one building and a new build. The following is a breakdown of the Appeal budget which has been based on the previous BIG Play Appeal Budget.

	<b>Challengers BIG Build Appeal</b>
The building: 525 sq m @ £1500 per sq m	£787,500
Equipment Play Centre	£100,525
Professional fees (land & buildings)	£65,000
'Moving Fees' (IT, phones. removals, rent)	£50,000
PR fees	£2,400
Fundraising/ Event fees	£5,000
Insurance	£5,000
Sundry costs	£5,000
<b>Total costs</b>	<b>£1,020,425</b>



## **SHORT BREAKS FOR DISABLED CHILDREN CAPITAL GRANT DETERMINATION LETTER 2012-13**

The Secretary of State for Education ('the Secretary of State'), in exercise of the powers conferred by subsection 14 of the Education Act 2002, is pleased to announce a capital grant allocation of £40m for short breaks services in the Financial Year 2012-13.

### Purpose of the grant

1) The purpose of the grant is to provide support to local authorities in England towards capital expenditure lawfully incurred or to be incurred by them.

### Determination

2) The Secretary of State determines as the authorities to which grant is to be paid and the amount of grant to be paid, the authorities and the amounts set out in Annex 1.

### Payment arrangements

3) Grant will be paid in two equal instalments on, or by, 30 September 2012 and 31 January 2013.

### Grant conditions

4) Grant will only be paid to the Authority to support eligible expenditure. Eligible expenditure means payments made by the Authority or any person acting on behalf of the Authority, between 1 April 2012 and 31 August 2013, for, or in connection with, any of the purposes mentioned in subsection 14 of the Education Act 2002. Any overpayment of grant shall be repaid immediately by the Authority to the Secretary of State.

### Audit

5) The Chief Finance Officer (CFO) of the Authority shall certify an audit form, provided by the Secretary of State and completed by the Authority. The audit form must confirm that the Authority has used the grant solely for the purpose for which it was given and that the conditions set out in this letter have been met.

Repayment

6) If the Authority fails to comply with the conditions set out in the paragraphs above, the Secretary of State may require the repayment of the whole or any part of the grant monies paid to the Authority as may be determined by the Secretary of State and notified in writing to the Authority. Such sum as has been notified shall immediately become payable to the Secretary of State.

Signed by authority of the Secretary of State for Education.

A handwritten signature in black ink that reads "Ann Gross". The signature is written in a cursive style with a small flourish at the end of the word "Gross".

Ann Gross  
Director of Early Years, Extended Schools and Special Needs Group  
September 2012

**SHORT BREAKS FOR DISABLED CHILDREN CAPITAL GRANT  
ALLOCATIONS 2012-13**

<b>Local Authority</b>	<b>Short Breaks Capital Grant 2012-13 (£) (rounded)</b>
Barking and Dagenham	146,910
Barnet	230,548
Barnsley	155,395
Bath and North East Somerset	72,849
Bedford	99,831
Bexley	160,486
Birmingham	840,856
Blackburn with Darwen	92,728
Blackpool	88,486
Bolton	401,458
Bournemouth	160,244
Bracknell Forest	88,607
Bradford	803,522
Brent	169,820
Brighton and Hove	379,397
Bristol	258,063
Bromley	224,002
Buckinghamshire	303,639
Bury	125,456
Calderdale	128,486
Cambridgeshire	388,004
Camden	141,577
Central Bedfordshire	165,747
Cheshire East	203,276
Cheshire West and Chester	201,334
City of London	0
Cornwall	240,002
Coventry	207,517
Croydon	248,366
Cumbria	273,215
Darlington	59,516
Derby	138,183
Derbyshire	998,191
Devon	320,973
Doncaster	176,850
Dorset	421,458
Dudley	397,822
Durham	324,609

**Annex 1 (Cont.)**

<b>Local Authority</b>	<b>Short Breaks Capital Grant 2012-13 (£) (rounded)</b>
Ealing	199,275
East Riding of Yorkshire	169,335
East Sussex	310,669
Enfield	443,519
Essex	880,614
Gateshead	276,487
Gloucestershire	645,582
Greenwich	212,729
Hackney	225,820
Halton	241,942
Hammersmith and Fulham	114,546
Hampshire	824,977
Haringey	171,032
Harrow	147,032
Hartlepool	64,970
Havering	170,911
Herefordshire	86,425
Hertfordshire	713,582
Hillingdon	189,941
Hounslow	143,274
Isle of Wight Council	86,061
Isles of Scilly	0
Islington	173,577
Kensington and Chelsea	76,970
Kent	2,282,930
Kingston upon Hull	154,668
Kingston upon Thames	90,183
Kirklees	243,275
Knowsley	149,820
Lambeth	242,548
Lancashire	724,370
Leeds	389,701
Leicester	176,123
Leicestershire	330,185
Lewisham	244,851
Lincolnshire	394,428
Liverpool	394,791
Luton	141,456
Manchester	374,912
Medway	203,638
Merton	117,577
Middlesbrough	132,850

**Annex 1 (Cont.)**

<b>Local Authority</b>	<b>Short Breaks Capital Grant 2012-13 (£) (rounded)</b>
Milton Keynes	145,335
Newcastle upon Tyne	182,790
Newham	224,729
Norfolk	1,039,040
North East Lincolnshire	119,395
North Lincolnshire	108,365
North Somerset	107,516
North Tyneside	263,518
North Yorkshire	676,006
Northamptonshire	424,004
Northumberland	180,486
Nottingham	204,972
Nottinghamshire	1,090,313
Oldham	147,759
Oxfordshire	362,428
Peterborough	111,880
Plymouth	140,244
Poole	150,062
Portsmouth	111,395
Reading	89,455
Redbridge	166,062
Redcar and Cleveland	107,152
Richmond upon Thames	107,152
Rochdale	155,395
Rotherham	208,002
Rutland	18,182
Salford	173,214
Sandwell	165,456
Sefton	203,153
Sheffield	382,913
Shropshire	144,850
Slough	75,152
Solihull	122,547
Somerset	240,366
South Gloucestershire	153,456
South Tyneside	102,062
Southampton	134,062
Southend-on-Sea	107,880
Southwark	206,305
St Helens	129,456
Staffordshire	465,701
Stockport	189,699
Stockton-on-Tees	152,244

**Annex 1 (Cont.)**

<b>Local Authority</b>	<b>Short Breaks Capital Grant 2012-13 (£) (rounded)</b>
Stoke-on-Trent	142,668
Suffolk	1,013,464
Sunderland	416,610
Surrey	739,037
Sutton	320,609
Swindon	110,789
Tameside	143,516
Telford and the Wrekin	296,972
Thurrock	130,668
Torbay	75,879
Tower Hamlets	214,184
Trafford	122,789
Wakefield	209,456
Walsall	142,183
Waltham Forest	162,789
Wandsworth	173,214
Warrington	132,001
Warwickshire	304,366
West Berkshire	91,395
West Sussex	439,398
Westminster	101,577
Wigan	214,669
Wiltshire	248,487
Windsor and Maidenhead	82,667
Wirral	305,700
Wokingham	99,274
Wolverhampton	149,213
Worcestershire	343,761
York	87,516
<b>TOTAL - ENGLAND</b>	<b>40,000,003</b>